



How to use “Easy PreCustoms” online platform

(Applicable if handwritten posting form has been filled up already)



How to use "Easy PreCustoms" online platform (Step by step illustration)
([Video](#) / [PDF](#))

"Easy PreCustoms" is suitable for persons who have filled in the handwritten posting form. For those who have not completed the handwritten form, please input the electronic customs information and print out the posting form via "Post Now" directly.

Open "Easy PreCustoms" Website



Click here if the handwritten posting form is completed.

Click here if no posting form is completed.

Select if handwritten posting form is completed.

Owing to insufficient air flight and sea container capacity, mail items sent to certain destinations may be subject to delay. Please [click here](#) to get the news on the latest service situation. ✕

⚠ Please submit electronic customs information and print the online posting form by "Post Now" if handwritten posting form is not prepared or you don't have an item number.

1 **Parcel Information**

*** Required fields**

Item number *

+ How do I find the "Item Number"

2 **Sender**

3 **Recipient**

4 **For customs declaration**



Enter item number



Owing to insufficient air flight and sea container capacity, mail items sent to certain destinations may be subject to delay. Please [click here](#) to get the news on the latest service situation.

⚠ Please submit electronic customs information and print the online posting form by "Post Now" if handwritten posting form is not prepared or you don't have an item number.

1 Parcel Information

* Required fields

Item number
CP950064003HK

Destination *
Australia (others)

NEXT



Select destination and then click "NEXT"

2 Sender

3 Recipient

4 For customs declaration

🔊 Owing to insufficient air flight and sea container capacity, mail items sent to certain destinations may be subject to delay. Please [click here](#) to get the news on the latest service situation. ✕

2 🏠 Sender

Contact person/Company *

Chan Tai Man

Address *

Rm 301, 3/F, Happy Building, 23 Cheung Sha Wan Road,
Kowloon i

Sent from

Hong Kong SAR

Telephone number

29212222 i

Email address

taiman_chan@hotmail.com i

BACK

NEXT

3 👤 Recipient

4 📧 For customs declaration

5 📍 [Optional] Supplementary customs information

Fill in Sender Information
and then click “NEXT”

3 Recipient

Contact person/Company *

Mary Lee

Address *

92Glenpark Road, LAKE HIAWATHA,

City *

New South Wales

Postal code (Optional)

2462

Format: 9999

9 - number

Destination

Australia (others)

Telephone number

Email address

Instructions in case of non-delivery, the destination postal administration shall: *

Return this parcel to the sender by the most appropriate means (air mail or surface mail). The sender shall pay for the costs incurred in returning the parcel (the costs will be collected by Hongkong Post on behalf of the destination postal administration). The costs will be set by the destination postal administration and may be higher than the original postage.

BACK

NEXT

Fill in Recipient Information and then click "NEXT"



- ✎ Parcel Information
- ✎ Sender
- ✎ Recipient
- 4 ✎ For customs declaration

Item category *

Gift

Fill in Customs Declaration Information and then click "CONFIRM"

Content declaration

⚠ To ensure the mail items are fulfilling Customs' requirements, please [click here](#) for the details of destinations' posting requirements, prohibited and restricted items

1. Men''s cashmere woven suit; Men''s wool woven suits

Content details *

Men''s cashmere woven suit; Men''s wool woven suits

Commodity code

62031100



Origin

Quantity *

1

Weight

50

g

Currency *

HK Dollar (HKD)

Value *

100

ADD ANOTHER ITEM

BACK

CONFIRM



Shipping Information

Item number CP950064003HK

Instructions in case of non-delivery, the destination postal administration shall:

✔ Return this parcel to the sender by the most appropriate means (air mail or surface mail). The sender shall pay for the costs incurred in returning the parcel (the costs will be collected by Hongkong Post on behalf of the destination postal administration). The costs will be set by the destination postal administration and may be higher than the original postage.

Confirm Sender Information

Sender

Chan Tai Man

Rm 301, 3/F, Happy Building, 23 Cheung Sha Wan Road,
Kowloon
Hong Kong SAR

Tel: 29212222

Email: taiman_chan@hotmail.com

Recipient

Mary Lee

92Glenpark Road, LAKE HIAWATHA,
New South Wales
Australia (others)

2462

Tel:

Email:

Confirm Recipient Information

For customs declaration

Item category Gift

1. Men's cashmere woven suit; Men's wool woven suits

HKD 100

Commodity code

62031100

Origin

-

Quantity

1

Weight

50 g



23 Cheung Sha Wan Road, Kowloon

Hong Kong SAR

Tel: 29212222

Email: taiman_chan@hotmail.com

New South Wales

Australia

2462

Tel: -

Email: -



For customs declaration

Confirm Customs Declaration Information

Item category

Sales of goods

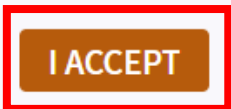
1. Men's cashmere woven suit; Men's wool woven suits				HKD 100
Commodity code	Origin	Quantity	Weight	
62031100	-	1	-	

By clicking "I ACCEPT" means that:

- I accept the **terms and conditions** of this platform, and also accept that the personal data collected from this platform will be transmitted via electronic data interchange to overseas postal administrations and destination customs authorities for electronic customs clearance.

[BACK](#)

Read and agree the terms and conditions and then click "I ACCEPT"



[T&C](#) | [Disclaimer](#) | [Privacy Policy](#) | [Contact Us](#) | [Maintenance Schedule](#)



Thank you for posting with Hongkong Post

The item number is valid for 90 days. Please post your item at the earliest.

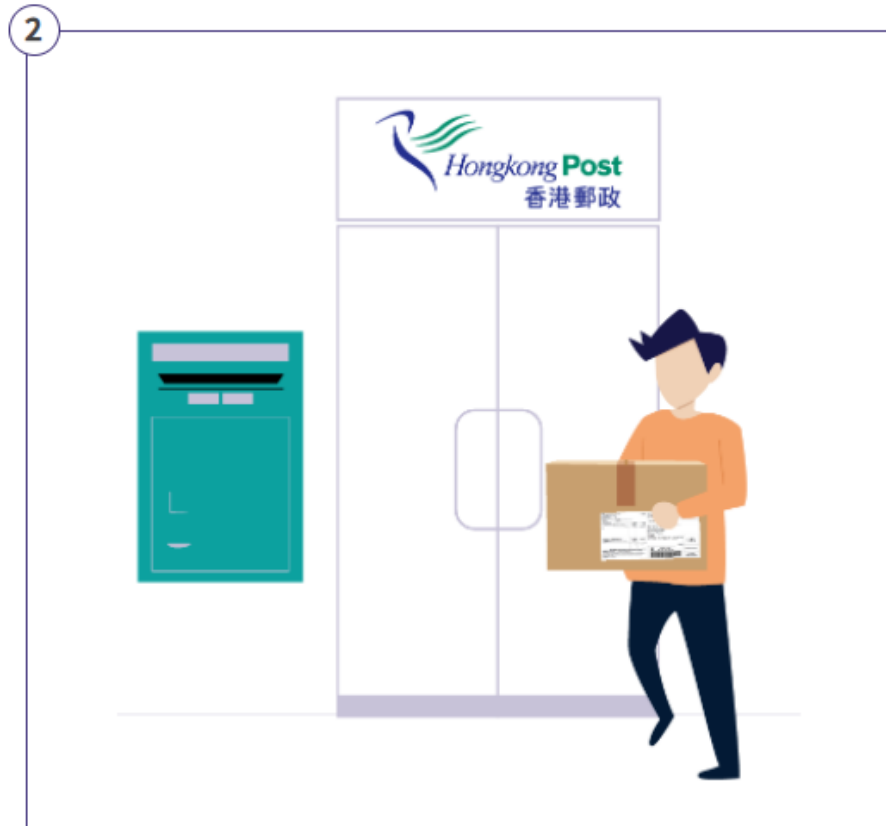


System will show this page after submitted
the information successfully

Posting Guideline



Affix the shipping label onto your mail item.



Bring your mail item to any post office for posting

How to use “Post Now” online platform
(Applicable if handwritten posting form is not filled up)



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([Video](#) / [PDF](#))

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Click here if the handwritten posting form is completed.

Click here if no posting form is completed.



Open "Easy PreCustoms" Website


Select if no posting form is completed.


1  About your mail

* Required fields

Destination *

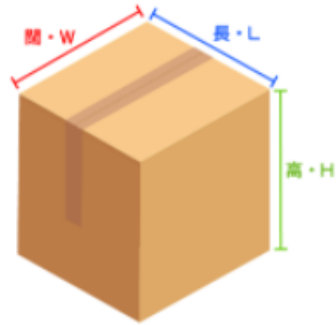
The Mainland

 Please submit electronic customs information by [Easy PreCustoms](#) if you have already filled the handwritten posting form

Packaging 

Self-prepared

Use Hongkong Post Packaging



Length *

10 cm

Width *

10 cm

Posting Letter? 

Height *

10 cm

Weight *

1 kg 


NEXT

Fill in Destination, dimension and weight of packaging and then click "NEXT"

2 Select mailing service

 All  By popularity

Speedpost

Mail to: The Mainland (Guangdong Province)  Delivery Standard

1 - 13 Working day(s)



特快專遞 HKD 174.00 - 191.00

e-Express

Mail to: The Mainland

Delivery Standard

7 - 14 Working day(s)



HKD 55.00

*No enquiry service will be provided for e-Express Service. Sender can track the item status on Hongkong Post website. While four tracking events will be provided, only the latest one will be displayed.

*Compensation will only be arranged for any e-Express items without delivery status displayed on the websites after two months from the date of posting which is treated as total loss. Please [click here](#) for details of the service condition before using the service.

Air Parcel

Delivery Standard

Select mailing service and then click “NEXT”



Selected Service



Speedpost

特快專遞 To: The Mainland

Weight: 1 kg

Please provide delivery information.

1 Sender

Contact person/Company *

Chan Tai Man

Address *

Rm 301, 3/F Happy Building, 23 Cheung Sha Wan,
Kowloon

Sent from

Hong Kong SAR

Telephone number

29212222

Email address

iman_chan@hotmail.com

BACK

NEXT

Fill in Sender Information and then click "NEXT"

2 Recipient

Contact person/Company *

Mary Lee

Address *

Guang Zhou Shi Li Wan Lu Xiao Mei Da Jie 9hao
410-1

City *

Guangzhou - Liwan District

Postal code (Optional)

510130



Format: 999999

9 - number

Destination

The Mainland (Guangdong Province)

Telephone number

Email address

BACK

NEXT

Fill in Recipient Information
and then click "NEXT"

3




For customs declaration

Item category *

Gift

Content declaration

 [Click here](#) for the details of destinations' posting requirements, prohibited and restricted items

1.EBOOK

Content details *

EBOOK

Commodity c...

85437000 ?

Origin

Hong Kon... ▾

Quantity *

1

Weight *

1 kg

Currency

HK Dollar ... ▾

Value *

1

ADD ANOTHER ITEM

BACK

NEXT

Fill in Customs Information and then click "NEXT"



Selected Service



Speedpost

Delivery Standard:1 - 13 Working day(s)

HKD **174**

TOTAL: HKD 174



Shipping Information

Packaging	Self-prepared
Dimensions	10cm x 10cm x 10cm
Weight	1 kg



Sender

Chan Tai Man

Rm 301, 3/F Happy Building,
23 Cheung Sha Wan, Kowloon
Hong Kong SAR

Tel: 29212222

**Confirm Sender and
Recipient Information**



For customs declaration

Confirm Customs Declaration Information

Item category

Gift

1. 電子書; 電子辭典

HKD 1

Commodity code

85437000

Origin

Hong Kong SAR

Quantity

1

Weight

1 kg

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[BACK](#)

[I ACCEPT](#)

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Read and agree the terms and conditions and then click "I ACCEPT"

Thank you for posting with Hongkong Post

Your Item Number

EG001130656HK

Print the shipping label yourself or show the QR code to the counter staff at any post office to collect the shipping label.



Download QR Code

Print Label

System will send a notification email to sender's email address after submitted the information successfully (If the telephone number and email address of sender are provided)

Click "Print" button to print the Posting Form

Senders are able to print the posting labels at the Self-service Stations or at the international mail services counter by scanning the QR code.

Print Posting Form

No. of Posting Form copy

1

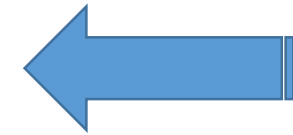
No. of CN22 Form copy

1

No. of CN23 Form copy

1

CLOSE

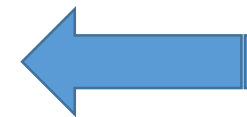


PRINT

Select number of copy and then click "Print" button



寄件人姓名及地址 NAME AND ADDRESS OF SENDER Chan Tai Man Rm 301, 3/F Happy Building, 23 Cheung Sha Wan, Kowloon		帳戶號碼 Account No.	收件人姓名及地址 NAME AND ADDRESS OF ADDRESSEE 李美蓮 廣州市荔灣路小梅大街9號 410-1	
電話(Tel.) 29212222	傳真(Fax)	城市 City 廣州市荔灣區	目的地 Destination China, Mainland	
電郵(E-mail) lman_chan@hotmail.com	香港 HONG KONG	郵遞區編號 Postal Code 510130	電話(Tel.)	
證明文件及發貨單數目 Number of certificates and invoices 數量 No. 0		傳真(Fax)	電郵(E-mail)	
投保特快專遞保險服務 Speedpost Insurance <input type="checkbox"/> 是 Yes <input checked="" type="checkbox"/> 否 No		(1) 報關單 CUSTOMS DECLARATION		
<input type="checkbox"/> 文件 Documents <input type="checkbox"/> 銷售貨物 Sales of goods <input type="checkbox"/> 商業樣本 Commercial sample <input checked="" type="checkbox"/> 禮物 Gifts <input type="checkbox"/> 退回貨物 Returned goods		派遞收條 DELIVERY RECEIPT (派遞時填寫 To be completed at the time of delivery)		
內載物品詳情 Detailed description of contents	數量 Quantity	來源地 Origin of goods*	重量(公斤) Weight(kg)	價值 Value
1. 電子書; 電子辭典	1	Hong Kong SAR	1.000	HKD 1.00
*只適用於樣品/樣本 For restricted/sample only		總數量 Total quantity	總重量(公斤) Total weight(kg)	總價值 Total value
		1	1.000	HKD 1.000
在下列表格內, 本人姓名及地址已填妥於郵件上, 以證明 1. 本人同意由本局派遞寄往地址表所列的區域(Pos 480E)表格注意事項。 2. 此報關單上列資料全屬正確。		您在此地址表所填報的個人資料, 香港郵政將會作處理您的投資事宜。香港郵政或其他與香港郵政有業務往來的機構亦 可能會利用這些資料作產品推廣或分析之用。如您不希望這些資料用作上述用途, 請在表格內填上「/」號。 The personal data you provide on this form will be used by Hongkong Post for processing your postal business. The institution may also use this data for product promotion or analysis. If you do not want your data used for the above purposes, please mark with a slash (/) in the form.		



Print the posting form and affix to the item and you can post the item at post office

派遞收條 DELIVERY RECEIPT